

## **DIRECTOR REMUNERATION AND EXPENSES**

The Board is responsible for setting Director Compensation<sup>1</sup>. Director remuneration falls in the following three categories:

- (a) annual retainer;
- (b) per meeting fee compensation for attending meetings and other work performed on behalf of the authority;
- (c) reimbursement for reasonable expenses incurred in connection with authorized work performed on behalf of the authority.

## **ANNUAL RETAINER**

Directors receive the following annual retainers:

- (a) for the Board Chair, \$75,000;
- (b) for the Vice Chair, \$14,000;
- (c) for Director, \$12,000;
- (d) for the Audit, Human Resources, Sustainability, and Major Projects Committee Chairs, an additional \$5,000; for all other committee Chairs \$5,000.

The retainer is for such responsibilities as reviewing Board and Committee materials and includes meetings with executive regarding committee related issues.

## **MEETING FEE ENTITLEMENT**

In addition to the annual retainer, all Directors are entitled to meeting fee compensation. Meeting per diem rate: \$1,250 (\$625 for meetings less than 2 hours)

- (a) Directors are entitled to per diems for attendance at duly constituted meetings of the board.
- (b) Directors are entitled to per diems for attendance at duly constituted meetings of committees of the Board.
- (c) Directors travelling to Prince Rupert to attend PRPA Board or Committee meetings are paid a minimum of (2) days for travel at the prevailing per diem rate

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<sup>1</sup> s.30, Port Authorities Management Regulations

- (d) Directors travelling out of town to attend PRPA Board or Committee meetings are paid a minimum of (2) days for travel at the prevailing per diem rate.
- (e) Directors are entitled to per diems for travel associated with Authority business.
- (f) Directors are entitled to per diems when, at the request of the Board of Chair, a Director acts as a representative or delegate at a business meeting.

## **RETAINER AND MEETING FEE REVIEW**

The Board, assisted by the Governance Committee, shall review Director retainers and meeting per diem rate bi-annually to ensure the level of compensation is appropriate.

## **EXPENSE ENTITLEMENT**

Directors are entitled to reimbursement for:

- (a) Reasonable expenses incurred in the course of duties in the area where they are resident;
- (b) Reasonable living and travel expenses incurred while absent from ordinary place of resident in the course of duties

## **TRAVEL AND HOSPITALITY EXPENSES**

Travel and hospitality expenses of Directors will be reimbursed in accordance with PRPA policies and procedures, and the National Joint Council Travel Directive, as adopted by PRPA, where applicable.