

# MEMORANDUM

**DATE:** October 27, 2020  
**TO:** Interested Parties  
**FROM:** Port User Nominating Committee  
**RE:** Statement of Qualifications for Directors of the Prince Rupert Port Authority Board of Directors

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*Excerpt, Canada Marine Act*

## Directors

### **Appointment of directors**

**14 (1)** The directors of a port authority shall be appointed as follows:

- (a)** the Governor in Council appoints one individual nominated by the Minister;
- (b)** the municipalities mentioned in the letters patent appoint one individual;
- (c)** the province or provinces mentioned in the letters patent appoint one or two individuals as mentioned in the letters patent; and
- (d)** the Governor in Council appoints the remaining individuals nominated by the Minister in consultation with users selected by the Minister or the classes of users mentioned in the letters patent.

### **Directors appointed by provinces and municipalities**

**(1.1)** The Governor in Council may appoint a director under paragraph (1)(b) or (c) who has been nominated by the Minister if the position has been vacant for more than one year.

### **Tenure of office**

**(2)** Directors are appointed to hold office for any term of not more than three years that will ensure as far as possible the expiry in any one year of the terms of office of not more than one half of the directors, the terms being renewable twice only.

### **Maximum term of office**

**(2.1)** A director shall serve no more than nine consecutive years on the board.

### **Effective day of appointment**

**(2.2)** A director's appointment made by a municipality or province takes effect on the day on which notice of the appointment is received by the port authority.

### **Extension of term**

**(2.3)** Subject to subsection (2.1), if a successor has not been appointed at the expiry of a director's term, the director continues to hold office until their term is renewed or their successor is appointed.

### **Directors appointed by municipalities and provinces**

**(2.4)** Subject to subsection (2.1) and despite subsection (2), the term of office of a director appointed under subsection (1.1) to fill a vacant position under paragraph (1) (b) or (c) expires on the day on which a director is nominated under that paragraph.

### **Not eligible**

**(3)** No person is eligible to be appointed as a director within twelve months after the expiration of their term or renewed term.

### **Part-time**

**(4)** The directors are appointed to serve part-time.

### **Remuneration**

**(5)** The board of directors shall fix the remuneration of the directors, the chairperson and the chief executive officer.

### **Quorum**

**(6)** Subject to the letters patent, a majority of the directors in office constitutes a quorum at any meeting of directors and a quorum of directors may exercise all the powers of the directors.

### **Experience**

**15 (1)** The directors of a port authority appointed under any of paragraphs 14(1)(a) to (c) shall have generally acknowledged and accepted stature within the transportation industry or the business community.

### **Knowledge or experience**

**(2)** The directors of a port authority appointed under paragraph 14(1)(d) shall have generally acknowledged and accepted stature within the transportation industry or the business community and relevant knowledge and extensive experience related to the management of a business, to the operation of a port or to maritime trade.

### **Persons excluded**

**16** The following individuals may not be directors of a port authority:

- (a)** an individual who is a mayor, councillor, officer or employee of a municipality mentioned in the letters patent;
- (b)** an individual who is a member of the legislature of a province, or an officer or employee of the public service or of a Crown corporation of a province, mentioned in the letters patent;
- (c)** a Senator or a member of the House of Commons;
- (c.1)** an officer or employee of the federal public administration, a federal Crown corporation or a port authority;

- (d) an individual who is not a resident Canadian, as defined in subsection 2(1) of the *Canada Business Corporations Act*;
- (e) an individual who is a director, officer or employee of a person who is a user of the port;
- (f) an individual who is under eighteen years of age;
- (g) an individual who has been declared mentally incompetent by a court in Canada or elsewhere; or
- (h) an undischarged bankrupt.

For more information contact:  
Rob Booker, Chair  
Port User Nominating Committee  
Ph: (250) 600-0656  
Email: [rbooker@rti.ca](mailto:rbooker@rti.ca)